



**Mr. Husnu OGUZ AYDEMIR**  
Primorska 3  
10000 Zagreb  
Croatia

Strasbourg, 29 August 2018

**European Heritage Days – a joint action of the Council of Europe and the European Union**

**- European Heritage Days Assembly 2018 -  
“European Year of Cultural Heritage 2018: The Art of Sharing”  
Meeting of the EHD National Coordinators**

***Council of Europe - Palais de l'Europe  
Meeting Room 9 - Level 2  
Strasbourg, 17-19 October 2018***

Dear Mr Oguz Aydemir,

It is our pleasure to invite you to the **2018 European Heritage Days Assembly** which will take place at the Council of Europe in Strasbourg on 17-19 October 2018.

A comprehensive agenda is enclosed with this invitation. An outline of the meeting working schedule can be found below:

**Meeting venue 17-19 October:**

**PALAIS DE L'EUROPE - Room 9 - Level 2**

**Council of Europe**

Avenue de l'Europe

F – 67000 Strasbourg

[Link to map](#)

Tram stop (E line):

'Droits de l'Homme'

Bus stop (n<sup>o</sup>s 6 & 30):

'Droits de l'Homme'

Date and time of opening of the meeting:

17 October 2018 at 09:00

Date and time of closing of the meeting:

19 October 2018 at 14:00

Date of arrival in Strasbourg:

16 (or 17) October 2018

Date of departure from Strasbourg:

19 (or 20) October 2018

Working language:

**English (French interpretation will be provided for the plenary sessions only)**

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## **Travel and subsistence expenses**

For the sake of clarification, all costs in relation to the event should be covered by your own authorities, including non-official meals, flight tickets and airport transfers.

However, a small number of **official** meals and refreshments, as mentioned in the draft programme, will be offered by the Council of Europe.

## **Insurance**

Specific travel-related risks are covered by a **CHARTIS** insurance policy (number **2.004.761**), which provides cover for persons up to their 76th birthday. The following help line **CHARTIS Assistance 24 Hours** can be called in case of need: **(32) 3 253 69 16**. It is not necessary to take out a supplementary insurance policy and such a policy will not be reimbursed by the Council of Europe.

## **Identity documents**

Participants are requested to carry a **passport / identity card** as well as **this invitation letter**, to present to security staff upon entering the Council of Europe's premises.

## **Contacts**

For any further questions concerning the meeting, please do not hesitate to contact the Council of Europe Secretariat:

### **Ms Jelena MOCEVIC**

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For practical matters, please contact:

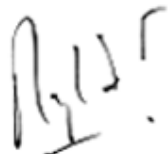
### **Ms Gillian FRENCH**

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Yours sincerely,



Maguelonne Déjeant-Pons  
Head of Landscape Division  
Culture, Nature and Heritage Department